

COMMUNITY EXECUTIVE ADVISORY BOARD

4 APRIL 2019

SUPPLEMENTARY INFORMATION

5. PROCUREMENT UPDATE

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GUILDFORD
BOROUGH

Procurement Update - Chairman of the Community Executive Advisory Board

4 April 2019

Summary Updates

- Transformation of the Procurement service is underway since the recruitment of a permanent Procurement Manager in October 2018 and is ongoing.
- The Procurement Manager is working with the Future Guildford workstream to develop detailed proposals relating to the future model of procurement services.
- A Procurement Strategy has been drafted covering the period 2019-2021 and includes key themes around Commissioning, Category Management and Contract Management. The Strategy will work closely with the Future Guildford workstream.
- CMT have approved the Terms of Reference of the Corporate Procurement Board and these have now been implemented, the Procurement Procedure Rules (PPR's) are currently being examined and updated.
- The Contracts Register continues to be a working document and has improved significantly. It is published to GBC's website on a quarterly basis in line with the Transparency Agenda.
- The Procurement function is still significantly under resourced and an exceptionally busy work area. Transformation work will continue with the addition of resource.
- Once more detailed proposals are developed around the agreed Procurement Strategy and suggested format of the future procurement team, they will be placed on the Work Programme and brought to EAB for review and analysis.

Faye Gould
Procurement Manager
GBC

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